

FREMONT COMMUNITY RECREATION AUTHORITY
REGULAR MEETING MINUTES
August 17, 2023

1. The meeting was called to order at 7:02 p.m. by Bryan Kolk.

Present: Board members Bryan Kolk, John Grimes, Dawn Finch, Bill Kunnen (7:06 p.m.), Mike Oosterhouse, Kris Carpenter, Brian Hettinger, Absent: Sandy Siegel, Steve Christoffersen.

2. Approval of August meeting agenda:

Motion was made by John Grimes, seconded by Brian Hettinger to approve the August meeting agenda; motion approved.

3. Approval of July meeting minutes:

Motion was made by Brian Hettinger, seconded by Kris Carpenter to approve the July 2023 Regular Meeting minutes as presented; motion approved.

4. Public Comments: None.

5. Approve July Treasurer's Report:

John Grimes submitted a written Treasurer's Report.

Total revenue for July was approximately \$11,072. Notable contributions to revenue were a total of \$4,459 for memberships, Tivity payments, punch cards, and drop-ins, \$2,010 from pool rentals, and \$1,600 from our three tenants.

Total expenditure for the month was \$25,215 for a net loss of \$14,143. Notable expenses were \$6,556 for wages and payroll taxes, \$3,500 for professional services (audit), and \$4,707 for utilities.

Our year-to-date profit is \$37,048.

No new money was put into the Reserve Account; however, I have now changed the allocation of funds to reflect the purchase of the new and used fitness equipment from the \$60,000 contribution we received. I have also added a new potential purchase of a new gym floor.

Motion to approve the July Treasurer's Report by Mike Oosterhouse, seconded by Brian Hettinger; motion passed.

6. Approve July Accounts Payable:

John Grimes submitted a written Accounts Payable report:

Following are our balances for our various accounts as of 15 August 2023.

Checking:	\$82,423.88
Reserve:	\$91,023.38
Pickleball	\$ 2,513.47

Between now and our next meeting, I anticipate receiving \$1,600 from three of our tenants, \$6,000 from programs, memberships, rentals, etc. These items along with our checking account balance will provide approximately \$90,000 with which to pay our bills. Between now and our next scheduled meeting we will have three payrolls that I estimate at \$3,300 each, reducing our available funds to approximately \$80,000 with which to pay our bills. As noted on your Accounts Payable register, we have a total of \$4,678.36 in invoices to pay, not including our DTE bill. After paying all of these bills, I estimate that we will pay out approximately \$5,500 leaving us with approximately \$74,500 in our checking account going into next month.

Included in the above checking account balance is our first tax payment from the City of Fremont of over \$7,600. Also included is the check for \$10,000 that was paid to Family Fitness for the remaining equipment that we purchased. That \$10,000 along with the \$49,000 spent on the new cardio equipment leaves \$1,000 from the three taxing bodies' contribution of \$60,000 to purchase equipment. Thank you, City of Fremont, Sheridan Township, and Dayton Township.

Motion to pay all listed and expected invoices made by John Grimes, seconded by Kris Carpenter; motion passed.

7. Review Old Business:

- A. Fitness Equipment: Facility Committee met with Mic Dennis of Family Fitness and came to an agreement to purchase some of Family Fitness' equipment for \$10,000.
- B. Rec Center Open House: Has been put on hold.
- C. Millage: Millage will be held during a general election in 2024. Forms for the election will be picked up November 15. We are exploring the possibility of having the millage vote in February or March of 2024 and we will be looking at the wording of the past millage vote regarding the wording on the ballot.

8. Recreation Authority New Business for Board Discussion and Action

- A. Gymnasium floor. Dawn Finch contacted Floor Care Concepts to obtain a quote to refinish the gymnasium floor. The quote came in at \$27,142.40. After discussion, a motion was made by Brian Hettinger, seconded by Bill Kunnen to approve the work by Floor Care Concepts. Dawn will contact the company about decision.

9. Director's Report:

Dawn Finch submitted a written report:

Packer Pride Daycare finished up today. They were here on Tuesdays, Wednesdays, and Thursdays from 1:00 – 2:00 p.m. to swim. We grossed \$687.50 on this. As of Thursday, August 24, all day swim programs will be put on hold until a lifeguard can be found. Those programs are early-morning lap swim, water aerobics, and mid-day lap swim. I have a couple of schedules in mind to get more swim during the weekday evenings but that will be dependent upon FHS having a girl's swim team. I've hired a new lifeguard, Isaak Grabill. He started working last week. Tae Kwan Do, Low Impact Aerobics, and Strength and Tone classes start up after Labor Day. We have a new class starting up: Restorative Yoga with Lyndie Stark. The class will be on Monday/Wednesday evenings and the cost is \$60M, \$65R, \$70NR with a \$7 drop-in. A Fall Team Cornhole League will start up on September 13 from, 6:00 – 8:00 p.m. Cost is \$75/team. Craft Fair on Saturday, October 14 from 10:00 a.m. – 3:00 p.m. Cost is \$25 for a 10' x 10' space. American Red Cross blood drive Friday, November 17. We will go back to our winter hours on Sunday, October 1.

10. Committee Reports:

- A. Personnel Committee: Discussion of hiring Zac Riley to fill the Director position. Motion made by Brian Hettinger, seconded by Kris Carpenter to hire Zac starting Tuesday, September 5. Motion unanimously passed.
- B. Programs Committee: See Director's Report.
- C. Facilities Committee: See New Business.
- D. Executive Committee: None

11. Closed Session: None needed.

12. Next meeting September 21, 2023

13. Meeting adjourned at 8:32 p.m.

Dawn Finch, Secretary